



Fire safety advice

For tenants
in properties
with communal
staircases and
landings

With the help of local Fire Prevention Officers, we'll regularly inspect your premises for fire safety and the suitability of escape routes.

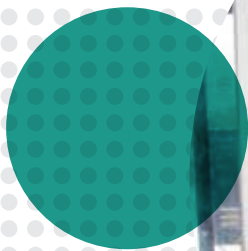
How do I prepare for an emergency situation?

- Make sure the smoke alarms in your flat are tested.
- Make yourself aware of the most practical escape route.
- Ensure that no personal belongings are left along corridors and stairwells; these can cause trip hazards, may block a fire exit route and may add fuel to a fire.
- Keep a torch handy in your property; this would help you safely exit from the premises should a power failure occur.
- Always ensure that keys to doors and windows are kept in the same place next to the exit door so that you can find them easily in an emergency.

What other things can I do?

- Ensure you wait at a safe distance from the building.
- If you smoke; take care when extinguishing cigarettes; use metal bins instead of plastic or wicker, always observe No Smoking restrictions within your building.
- Take care when cooking, particularly with oil or fat which is highly dangerous and can cause fires which are fast spreading. Don't allow pans to boil dry and take extra care when making toast or grilling.
- Contact the fire brigade for a home assessment which is free of charge.





What do I do if a fire breaks out in my flat?

If you are in the room where the fire is, leave straight away, together with anybody else, then close the door.

- Don't try to put the fire out, unless you have received suitable training.
- Tell everybody else in your flat about the fire and get everybody to leave.
- Close the front door and leave the building.
- Call the Fire Service.

What do I do if I see or hear of a fire in another part of the building?

- Leave your home if smoke or heat affects it OR you are instructed to do so by the Fire Service.
- Close all doors and windows.

When do I call the Fire Service?

Call them straight away, even if the fire seems small.

You will need to:

- 1) Dial 999.
- 2) When the operator answers, give the telephone number you are ringing from and ask for the Fire Service.
- 3) When you are put through to the Fire Service, tell them clearly where the fire is.
- 4) Don't hang up until the Fire Service have repeated the address to you and you're sure they've got it right. They can't help if they don't have the address.

**For more information about
fire safety, contact:**

Bolton at Home
98 Waters Meeting Road
Bolton BL1 8SW

Telephone: **01204 328000**
Email: **info@boltonathome.org.uk**

www.boltonathome.org.uk

If you require this
leaflet in any other
format, including an
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01204 328000.

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